

D.A.V. PUBLIC SCHOOL, SECTOR – 7, ROHINI, DELHI

Dear Parents,

This is in continuation with our circular no. DAV/PS/RHN/OFF-7/18 dated 09.07.2018, the parents are informed to kindly note of the following in regards to April fee hike adjustment:

1. Fee adjustment is valid only for those parents who have actually paid hiked fee in the month of April 18. The excess amount will be adjusted under the head **Tuition Fee**.
2. Parents who have paid advance fees in the month of April 18' are requested to file application for refund after meeting the office personnel.
3. Late fee fine will be exempted only for the defaulters for the month of **July (till 16 August only)**.
4. Parents are requested to come in person with blank cheque to comply with fee payment formalities in August and not send filled cheques through their wards/others, to avoid inconvenience later.
5. Since no fee was collected from the period between 18th April 2018 till first week of May and after which school reverted back to old fee, we find there are still a number of parents who have not paid fees since April. They are kindly instructed to clear their dues immediately.
6. Please avoid last day rush so that the office personnel can attend to your individual queries to your satisfaction.

Principal